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27 July 1954

MEMD FOR: Deputy Director (Flans)

- is proceeding to earry out the request set forth in this memorandum. He inferes me that the Director read this and approved it on the understanding from General Doclittle personally that the papers would not go out of the Administration Building and would be returned to appropriate Agency authority for destruction at the end of the exercise.
- 2. This memorandum is not well written, but General Balmer has from General Declittle what it is he wants. The purpose is to provide the group with basic information before each brisfing in an effort to cut down on the amount of time which the individual brisfers will have to spend before the group. Obviously, this is going to be a considerable job of work for the Staffs and area Divisions, but there does not seem to be any sound ground for declining the request.

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Attachment - Memo 27/7 to DD/P from S. Penl Johnston, Subj: Bivisional Responsibilities and Functions